

SHIPLAKE PARISH COUNCIL
Minutes of the meeting of SHIPLAKE PARISH COUNCIL
held online remotely on Monday October 12th 2020 AT 7.45 PM.

- 1.** Present : Cllr D Pheasant(Vice Chairman) ,Cllr R Head, Cllr A Manning, Cllr J Stone and Cllr C Penrose , Cllr D Bartholomew(OCC/DC), Cllr L Rawlins (DC) .There were 2 members of the public attending. Apologies received from Cllrs F Maroudas and R Curtis. In the absence of the Chairman Cllr Pheasant took the chair.
- 2.** To receive any declarations of gifts & interests. None declared
- 3.** The minutes of the meeting of Shiplake Parish Council held on Monday September 14th, 2020 were approved on a motion proposed by Cllr R Head and seconded by Cllr A Manning
- 4.** Matters arising from previous meetings not covered in meeting. None arising not covered
- 5.** Open Forum: The chairman closed the meeting at 7.50pm to give an opportunity for members of the public to address the Council on items on the agenda. One gentlemen commented that he was a prospective purchaser of the Plowde Arms and was interested in the discussion. Ms K Rackham spoke at length about the Plowden Arms and sought to redress any misconception that she was about to redevelop the site.She restated her intention is to sell the property as a viable Public House .There being no other points the Chairman resumed the meeting at 8.05pm
- 6.** 1.To receive a report from Oxfordshire County Councillor D Bartholomew full report can be viewed [here](#)
2.Pough Lane footpath update .Council requested Clerk to write to Mr T Wilde thanking him for his positive approach to a problem which has been attempted to be resolved with OCC highways many times in the past with no success. ACTION: Clerk
- 7.** Highway matters. Cllr R Head
 - 1 Update on highway safety issues. Cllr D Bartholomew suggested installing a speed survey at the extremities of Thames Farm redevelopment as it would appear traffic is significantly increasing speeds because of the road changes. Council approved. Cllr D Bartholomew to get costings. ACTION: Cllr D Bartholomew Consultation letter now ready for circulation
 - 2 Remembrance Day service road closure issues were discussed. Clerk to liaise with Henley Town Council and Rev Robert Thewsey. ACTION: Clerk
 - 3 A resident has forwarded photos of an overgrown hedge outside Queen Anne Cottages in Plough Lane Clerk requested to write to Homeowner. ACTION: Clerk
 - 4 Clerk requested to write to the land agent of Lock End requesting that the developer honour their agreement to reinstate the damaged verges caused by contractors. ACTION: Clerk
- 8.** To receive a report from South Oxfordshire District , Cllrs Bartholomew and Rawlins full report can be viewed [here](#)
- 9.** To receive a NP update from Cllr D Pheasant reported: Landscape assessment quotation. Neighbourhood Plan: ZOOM meeting on 02/10/2020 with Bluestone Planning and (Ricardo Rios) SODC's Neighbourhood Planning Manager. Outcome to be discussed at the next NP Committee Meeting (TBA). Agreed prior that we review the NP Landscape Assessment with retained consultant and Bluestone in context of NP Pre-Submission Consultation responses. (ZOOM meeting scheduled 13/10/2020).' Council approved spend of up to £500 for Landscape Consultant services on a motion proposed by Cllr D Pheasant and seconded by Cllr C Penrose
- 10.** Planning
To review any new applications received since September 14th.
 1. [P20/S1990/RM](#) Mount Ida. Response submitted 3/10/20 with comments PERMISSION GRANTED with 5 conditions
 2. [P20/S2709/FUL](#) Orchard House PERMISSION GRANTED with 12 conditions

3. [P20/S2332/HH](#) Merlewood response of NO OBJECTION planning report approved on a motion proposed by Cllr D Pheasant and seconded by Cllr C Penrose
4. Plowden Arms refusal of ACV. Update on questionnaire Cllr C Penrose reported that a significant number of residents (211) had responded to the survey and as a consequence the Clerk was requested on a motion proposed by Cllr C Penrose and seconded by Cllr D Pheasant to resubmit a new application incorporating all the newly gathered evidence and documentation .ACTION: Clerk
5. Planning Committee to review P20/S2808/DIS Thames Farm drainage proposals.
- 11.** Financial Matters
 1. To review and approve payments for October (Appendix 1) approved on a motion proposed by Cllr C Penrose and seconded by Cllr J Stone
 2. To review and approve September Bank Statement Appendix 2 approved on a motion proposed by Cllr C Penrose and seconded by Cllr J Stone
 3. To review and approve September Bank reconciliation. Appendix 3 approved on a motion proposed by Cllr C Penrose and seconded by Cllr J Stone.
 4. Cllr Penrose suggested adding Defibrillator to asset register .ACTION : Clerk
- 12.** Playgrounds to receive a report from Cllr Curtis Memorial Hall swings repaired and to be reinstalled. Clerk suggested getting quotes for resurfacing MH playground. Council approved. Badgers Walk playground no issues
- 13.** Correspondence .1. Memorial Hall Defibrillator management
 2. Footpaths Shiplake to Wargrave footpath proposal
 3. email from Fiona Hortop On Mon, 28 Sep 2020 re item 13.2
My concern however is that Wargrave seem to think everyone is in favour of it and the concerns of Shiplakers are not being addressed. Would you not support a survey so the residents can all express their concerns? Fiona. Council have reported their concerns in last months minutes
 5. Request from G Jones to discuss website issues, report circulated. Minor costs for change of mail delivery system (£50) and ongoing service monthly service charges (£5-£10) approved. Formation of website review group .(CP/JS/AM/RC/FM/DP/GJ) Council approved on a motion proposed by Cllr D Pheasant and seconded by Cllr C Penrose
- 14.** Items of interest or for future discussion. 1. Police Matters Cllr R Curtis reported 4 crimes in August two robberies in Woodlands Road, one vehicle crime along the A4155 and one bicycle theft at the station
 2. There being no other items of interest the chairman closed the meeting at 9.55pm

R.V. Hudson. Clerk to the Council.

27 /10/2020

Appendix 1

SHIPLAKE PARISH COUNCIL		STATEMENT OF ACCOUNTS			1	October	2020
					cashed		
		Paid Out in	September	2020	Cheque nos	y/n	
R V Hudson – salary August		47.20			BACS	✓	469.10 s 5
R V Hudson – expenses, office allowance August		48.20			BACS	✓	70.80 s112(2)
Inland Revenue – clerk's tax August		49.20			BACS	✓	117.20 s111
Broadband		50.20			DD	✓	29.00 s111
Robin Head (Grasscutting)		51.20			BACS	✓	52.00 s111
Abotts (confidential waste)		52.20			BACS	✓	65.00 s111
Playsafety (RoSPA report)		53.20			BACS	✓	164.40 s111
Fenland Leisure swing seats MH play		54.20			BACS	✓	134.40 s111
Fenland Leisure swing parts MH play		55.20			BACS	✓	25.68 s111
Geosphere (parish on line subscription)		56.20			BACS	✓	36.00 s111
TOTAL							1,163.58
Transfer to Current Account from Deposit account							
Income since last meeting							
untaxed interest Business account							
untaxed interest N S & I account							
VAT reclaim							
Precept							
Total							0.00
Statement Balances at	1st	October	2020				
Co-operative Bank Current account							36,320.21
Co-operative Bank Deposit account							72,874.41
National Savings High Interest account							24,340.88
TOTAL							133,535.50
Uncleared /Cancelled cheques at	1	October	2020				
Broadband							29.00
Total							29.00
Revised Balance Bank Current Account	1	October	2020				36,291.21
		Payments due to be made in	October	2020			
					cheque no /online		approved under section
R V Hudson – salary September		57.20			BACS	✓	469.10 s 5
R V Hudson – expenses, office allowance September		58.20			BACS	✓	73.05 s112(2)
Inland Revenue – clerk's tax September		59.20			BACS	✓	117.20 s111
Broadband		60.20			DD	✓	29.00 s111
Robin Head (Grasscutting)		61.20			BACS	✓	52.00 s111
Mr G Jones reimbursement		62.20			BACS	✓	10.06 s111
OXIT (invoice 19046) web development		63.20			BACS	✓	240.00 s111
OXIT (invoice 18806) grid/dropbox		64.20			BACS	✓	150.54 s111
Parish Council Insurance(Came & Co)		65.20			BACS	✓	1297.78 s111
WEL Medical (Defibrillator pads)		66.20			BACS	✓	£46.68 S111
TOTAL							2,485.41
Anticipated Income							
precept							0.00
Transfer to Deposit Account from current account							0.00
Transfer to Current Account from Deposit account							0.00
	1	October	2020				
Co-operative Bank Current account							33,805.80
Co-operative Bank Deposit account							72,874.41
National Savings account							24,340.88
TOTAL							131,021.09
R V Hudson							
Clerk to the Council.							
	1	October	2020				

MR R V HUDSON
66 Mekins Road
Hanley On Thames
Oxfordshire
RG6 1PR

784765J 1325064000

29800

Summary	Date	Description	Money out	Money In	Balance
Account info SHIPLAKE PARISH COUNCIL	1 SEP 20	OPENING BALANCE			22,932.29
	11 SEP 20	ROUT - CONFORD - IFNA		14,622.50	37,454.79
Remit code 038016	23 SEP 20	CBOX THERE Inv #38JL0004000	36.00		
	23 SEP 20	ROBIN W HEAD GRASS CUTTING	62.00		
Account number 61006002 00	23 SEP 20	Ahhola invoice 1293	65.00		
	23 SEP 20	R HUDSON clerk expenses	70.80		
Statement date 1 October 2020	23 SEP 20	LIMRO CUMBERNAULD clerk box	177.20		
	23 SEP 20	PLAYSAFETY invoice 50633	154.40		
Statement number 395	23 SEP 20	R HUDSON clerk salary	489.10		36,480.29
	21 OCT 20	FENLAND LEISURE PR Invoice SIN035700	25.58		
Page number 1 of 1	24 SEP 20	FENLAND LEISURE PR Invoice SIN035758	137.40		36,320.21
	1 OCT 20	DD 7700/MPL/CW832987	29.00		36,291.21
Statement closing balance					36,291.21
Abbreviations: SSB Total (statement date balance) DD Debit transfer balance OOS Out of town information balance RSTF Non existing statement Foot: Details of overdraft information are shown in red font. Double of credit balance and information of goods and services are required.					
International Bank Account Number 0382050000 03800000 Bank Identification Code 03800000					

SHIPLAKE PARISH COUNCIL

Prepared by: _____ Date: _____
Name and Role (Clerk/RFO etc)

Approved by: _____ Date: _____
Name and Role (RFO/Chair of Finance etc)

A	Bank Reconciliation at 01/10/2020		
	Cash in Hand 01/04/2020		101,126.28
	ADD Receipts 01/04/2020 - 01/10/2020		45,772.62
			146,898.90
	SUBTRACT Payments 01/04/2020 - 01/10/2020		13,392.40
	Cash in Hand 01/10/2020 (per Cash Book)		133,506.50
B	Cash in hand per Bank Statements		
	Cash 01/10/2020	0.00	
	Cooperative Bank Current Account 01/10/2020	36,320.21	
	Cooperative Bank Business Select 01/10/2020	72,874.41	
	National Savings and Investments 01/10/2020	24,340.88	
			133,535.50
	Less unrepresented payments		29.00
			133,506.50
	Plus unrepresented receipts		0.00
	Adjusted Bank Balance		133,506.50
	A = B Checks out OK		

Created by [Signature] Scribe