

SHIPLAKE PARISH COUNCIL

Minutes of the meeting of SHIPLAKE PARISH COUNCIL **held via Zoom remotely on Monday April 19th, 2021 AT 7.45 PM.** **AGENDA**

1. PRESENT: Cllr F Maroudas (Chairman), Cllr D Pheasant. Cllr R Head, Cllr R Curtis, Cllr J Stone, Cllr A Manning and Cllr C Penrose,
In ATTENDANCE: Cllr D Bartholomew (OCC), Cllr L Rawlins (DC), 2 members of public.
Council held a one-minute silence as a token of respect for the recent passing of the Duke of Edinburgh.
2. To receive any declarations of gifts & interests. None declared.
3. Council RESOLVED to revise the circulated draft minutes the minutes of the meeting of Shiplake Parish Council held on Monday March 8th, 2021. They were then approved on a motion proposed by Cllr F Maroudas and seconded by Cllr C Penrose.
4. Playgrounds to receive a report from Cllr Curtis. / Clerk on Rospa survey. Council RESOLVED to obtain some professional design help on replacing upgrading the existing playground equipment because of some of the issues within the report. ACTION: Clerk Council also RESOLVED to obtain quotes for a contractor to maintain Badgers Walk as current contractor no longer available.
5. Police Matters to receive a report from Cllr Curtis. Two incidences reported Full crime report can be viewed [CrimeMap](#)
6. Matters arising from previous meetings not covered in meeting. 1.Update on Plough Lane Cllr D Bartholomew requested to obtain costings on getting a quotation 2, No progress on river crossing footpath questionnaire. Recording of Council meetings b/f from Feb mtg Cllr R Curtis. Council RESOLVED not to record meetings, to be reviewed in one year.
7. Open Forum: an opportunity for members of the public to address the Council on items on the agenda Chairman closed the meeting at 8.35pm to allow members of the public to comment. The architect and applicant for Kongsley House spoke to their application for outline planning. After questions the Chairman resumed the meeting at 8.45pm.
8. To receive a report from Oxfordshire County Councillor D Bartholomew. Full report can be viewed [Here](#)
9. Highway matters. Damaged Wig Wag Signs see Cllr D Bartholomew report for actions.
10. To receive a report from South Oxfordshire District, Cllrs Bartholomew and Rawlins. Full report can be viewed [Here](#)
11. To receive a NP update from Cllrs Maroudas, Penrose and Pheasant Cllr Pheasant (circulated) timings agreed redraft by 24/4/21; for approval w/e 1/5/21. The chairman responded by saying these timings were challenging and maybe better to redraft by 30/4/21 and approve at mtg 5/5/21
12. To receive a TFAG update .Cllr Pheasant reported; recent correspondence with Henley and Harpsden council confirms mutual environmental concerns with regard to potential impact of the Thames Farm development on community drinking water and willingness to share relevant technical consultancy costs. Councillors will receive updates via minutes of TFAG meetings being forwarded to them.
13. **Planning** To review any new applications received since Planning Meeting March 24th, 2021.
 1. [P21/S0859/FUL](#) Land Adj Tower House due April 12 th OBJECTION
 2. [P20/S2721/FUL](#) Land Corner Mill Road /Crowsley Rd; Ms. Kaur; rb 19th April OBJECTION
 3. [P21/S1163/HH](#) Taynish; Mr/s Milne; rb 29th April OBJECTION
 4. [P21/S1067/HH](#) 7 Brampton Chase; Morrison; rb 29th April NO OBJECTION
 5. [P21/S1389/O](#) Kingsley House; Stewart; rb 29th April OBJECTION
 6. [P21/S0835/LDP](#) Doghouse Studio; Barlow no comment required.**Planning Decisions**
 1. [P20/S4429/HH](#) Cobnut PLANNING PERMISSION GRANTED with 3 conditions
 2. [P20/S4835/HH](#) Verona PLANNING PERMISSION GRANTED with 3 conditions
 3. [P21/S0478/FUL](#) Salhouse PLANNING PERMISSION GRANTED with 14 conditions

Planning responses approved on a motion proposed by Cllr F Maroudas and seconded by Cllr D Pheasant

14. Financial Matters.

1. To review and approve payments for April (Appendix 1) approved on a motion proposed by Cllr R Head and seconded by Cllr J Stone
 - I. Approve JBA invoice; approved on a motion proposed by Cllr F Maroudas and seconded by Cllr J Stone
 - II. Approve Auditor Invoice; approved on a motion proposed by Cllr F Maroudas and seconded by Cllr J Stone
 - III. Approve Playsafety Invoice approved on a motion proposed by Cllr F Maroudas and seconded by Cllr J Stone
 2. To review and approve March Bank Statement (Appendix 2) approved on a motion proposed by Cllr C Penrose and seconded by Cllr A Manning
 3. To review and approve March Bank reconciliation. (Appendix 3) approved on a motion proposed by Cllr A Manning and seconded by Cllr R Head.
 4. To review and approve Year-end figures vs Budget (Circulated) approved on a motion proposed by Cllr F Maroudas and seconded by Cllr A Manning.
 5. To review and approve Statement of accounts (Circulated) approved on a motion proposed by Cllr A Manning and seconded by Cllr F Maroudas
 6. To review and adopt updated Standing Orders (Circulated) c/f to May mtg.
 7. To re- adopt Code of conduct last reviewed 2018 (Circulated) c/May mtg
 8. Update on Internal Audit process. Clerk to review report and forward to finance working group.
15. Footpaths. Nothing to report.
16. Memorial Hall.; Adult Gym location update from Cllr Manning
17. Correspondence Cllr C Penrose to update the council on work progressing on communications and the meeting of the Shiplake Villages comms team.
18. Items of interest or for future discussion. Cllr R Head requested adding AONB back on to agenda.

There being no other items of business the Chairman closed the meeting at 10.09pm

R.V. Hudson. Clerk to the Council.

28/04/21

APPENDIX 1

SHIPLAKE PARISH COUNCIL		STATEMENT OF ACCOUNTS		1	April	2021	
		Paid Out in	March	2021	Cheque nos.	cash/vn	
Broadband(INV 6046) due 3rd march		96.20			DD	29.00	s111 1972 Local Government Act
R V Hudson – salary February		102.20			BACS	469.10	s 5 1963 Local Government (Financial provisions) Act
R V Hudson – expenses, office allowance, February		103.20			BACS	83.70	s112(2) 1972 Local Government Act
Inland Revenue – clerk's tax February		104.20			BACS	117.20	s111 1972 Local Government Act
Broadband(INV7058) March 31st		105.20			DD	29.00	s111 1972 Local Government Act
JBA (Inv 2021/0671)		106.20			BACS	2125.20	s111 1972 Local Government Act
OALC membership		107.20			BACS	364.60	s111 1972 Local Government Act
TOTAL						3,217.80	
Transfer to Current Account from Deposit account							
Income since last meeting							
untaxed interest Business account						74.25	
untaxed interest N S & I account							
VAT reclaim						-	
Precept							
Total						74.25	
Statement Balances at 1st April 2021							
Co-operative Bank Current account						7,364.27	
Co-operative Bank Deposit account						72,948.66	
National Savings High Interest account						24,516.12	
TOTAL						104,829.05	
Uncleared /Cancelled cheques at 1 April 2021							
Total						0.00	
Revised Balance Bank Current Account 1 April 2021							
						7,364.27	
Payments due to be made in April 2021							
R V Hudson – salary March		1.21			BACS	469.10	s 5 1963 Local Government (Financial provisions) Act
R V Hudson – expenses, office allowance, March		2.21			BACS	71.25	s112(2) 1972 Local Government Act
Inland Revenue – clerk's tax March		3.21			BACS	117.20	s111 1972 Local Government Act
OPFA (subscription)		4.21			BACS	53.00	s111 1972 Local Government Act
JBA(Inv 2021/1239		5.21			BACS	1654.80	s111 1972 Local Government Act
Zzoomm(INV ...)		6.21			BACS	29.00	s111 1972 Local Government Act
Playsafety (RoSPA report)		7.21			BACS	365.40	s111 1972 Local Government Act
J Olds (Internal Audit)		8.21			BACS	145.00	s111 1972 Local Government Act
CPRE (Subscription		9.21			BACS	36.00	s111 1972 Local Government Act
SODC(Dog Bin servicing)		10.21			BACS	53.82	s111 1972 Local Government Act
TOTAL						2,994.57	
Anticipated Income							
precept						15400.00	
interest (dep)						11.12	
Insurance claim						3,860.00	
CIL payment						5,837.11	
Total						25,108.23	
Transfer to Deposit Account from current account							
						0.00	
Transfer to Current Account from Deposit account							
						0.00	
Projected Financial Position as at 30th April 2021							
Co-operative Bank Current account						29,466.81	
Co-operative Bank Deposit account						72,959.78	
National Savings account						24,516.12	
TOTAL						126,942.71	
R V Hudson							
Clerk to the Council.							
1 April 2021							

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MR R V HUDSON
66 Makins Road
Henley-On-Thames
Oxfordshire
RG9 1PR

IN 26-4J30-503-1EE3

25800

Community Directplus Account

Summary	Date	Description	Money out	Money in	Balance
Account title SHIPLEAKE PARISH COUNCIL	1 MAR 21	OPENING BALANCE			10,882.07
	31 MAR 21	DO ZOOM/MPLO/MS3257	29.00		10,853.07
	10 MAR 21	R HUTTON clerk expenses	63.70		
	10 MAR 21	HAND COMMISSION G. Clerk Tax	117.20		
	10 MAR 21	CALC 80025/2021/11	384.80		
	10 MAR 21	R HUTTON	469.10		
	10 MAR 21	JBA Consulting INV 20210371	2,125.20		7,380.27
	31 MAR 21	DO ZOOM/MPLO/MS3257	29.00		7,351.27
		Statement closing balance			7,351.27

[illegible]

Accumulated depreciation	19,682.07
401(k) plan	3,217.89
Minority interest	0.00

Stalder and Suter Ltd. 7.364.27

Bank Identification Code

6 April 2021 (2020-2021)

SHIPLAKE PARISH COUNCIL

Prepared by: _____ Date: _____
Name and Role (Clerk/RFO etc)

Approved by: _____ Date: _____
Name and Role (RFO/Chair of Finance etc)

A	Bank Reconciliation at 31/03/2021		
	Cash in Hand 01/04/2020		101,126.28
	ADD Receipts 01/04/2020 - 31/03/2021		46,022.11
			147,148.39
	SUBTRACT Payments 01/04/2020 - 31/03/2021		42,319.34
	Cash in Hand 31/03/2021 (per Cash Book)		104,829.05
B	Cash in hand per Bank Statements		
	Cash 31/03/2021	0.00	
	Cooperative Bank Current Account 31/03/2021	7,364.27	
	Cooperative Bank Business Select 31/03/2021	72,948.66	
	National Savings and Investments 31/03/2021	24,516.12	
			104,829.05
	Less unrepresented payments		0.00
			104,829.05
	Plus unrepresented receipts		0.00
			104,829.05
	Adjusted Bank Balance		104,829.05
	A = B Checks out OK		

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