

SHIPLAKE PARISH COUNCIL

Minutes of the meeting of SHIPLAKE PARISH COUNCIL **held in Shiplake Memorial Hall** **on Monday November 8th, 2021, AT 7.45 PM.**

1. PRESENT Cllr F Maroudas (Chairman) Cllr R Head, Cllr D Pheasant, Cllr A Manning, Cllr J Stone Cllr R Curtis and Cllr C Penrose.
IN ATTENDANCE Cllr D Bartholomew (OCC/DC), Cllr L Rawlins (DC).and there were 4 members of the public present.
2. To receive any declarations of gifts & interests. Cllr R Curtis declared an interest in Application for Shiplake College.
3. Council resolved to approve the minutes of the meeting of Shiplake Parish Council held on Monday October 11th on a motion proposed by Cllr R Curtis and seconded by Cllr R Head and Council resolved to declare that the draft APM minutes held on Wednesday 20th October 2021 were an accurate representation.
4. Playgrounds received a report from Cllr Curtis highlighting damage to the entrance gates Council resolved to confirm budget for playground renovation at £75k including £5k for adult equipment.
5. Cllr R Curtis gave a brief report on Police Matters 4 incidents reported with range of offences full report can be viewed here [Crime Map](#)
6. Matters arising from previous meetings not covered in meeting. Clerk has contacted SOHA on behalf of resident's groups for use of lounge at Phillimore House
7. Open Forum: The Chairman closed the meeting at 7.55pm to allow members of the public to address the Council on items on the agenda Mr C Thomson of Beechcraft developer gave a short presentation on plans for Wyevale. The Chairman resumed the meeting at 8.15pm after questions from Councillors.
8. Oxfordshire County Councillor D Bartholomew presented his report which can be viewed in full here [OCC Report Nov 21.pdf](#)
9. Highway matters. Cllr R Head update
10. South Oxfordshire District, Cllrs Bartholomew and Rawlins presented their reports. Cllr Rawlins report can be viewed in full here [DC Report Nov 21.pdf](#)
11. To receive a NP update and TFAG report from Cllrs Maroudas, Penrose and Pheasant. Minutes of TFAG circulated by Cllr Pheasant .NP has been submitted and approved for issuing for consultation with residents
12. PLANNING To review the following applications submitted since last planning meeting
 - 1) [P21/S4281/FUL](#) Cartref, Northfield Avenue RG9 3PB App Mr Ayerst RB 9th November OBJECTION with comments
 - 2) [P21/S4271/RM](#) Wyevale Country Gardens Reading Road RG9 4AE RB 9th November Has a response with comments
 - 3) [P21/S4558/FUL](#) Address: Shiplake College Reading Road Shiplake RG9 4BW RB 20th November has a response no material objections

DECISIONS

- 1) Application No: P21/S3444/HH: Brackendale Crowsley Road Lower Shiplake RG9 3JT
PERMISSION GRANTED 3 conditions 12/10/21
- 2) Application No: P21/S3270/HH 25 Badgers Walk Lower Shiplake RG9 3JQ
PERMISSION GRANTED 5 conditions 20/10/21
- 3) Application No: P21/S3805/HH Taynish Station Road Lower Shiplake RG9 3JS
PERMISSION GRANTED 3 conditions 28/10/21

WITHDRAWAL

- 1) Application Reference: P21/S2961/FUL The Gables Station Road Lower Shiplake RG9 3JR
Proposal: Erection of a pair of new detached family dwellings
- 2) Application Reference: P20/S2808/DIS Land at Thames Farm Reading Road Shiplake Proposal:
Discharge of condition 11 (Drainage) on planning application P16/S0970/O.

Council resolved to approve planning report on a motion proposed by Cllr C Penrose and seconded by Cllr F Maroudas

13. Financial Matters.

1. Council resolved to approve payments for November (APPENDIX 1) on a motion proposed by Cllr F Maroudas and seconded by Cllr C Penrose.
2. Council resolved to approve October Bank Statement (APPENDIX 2) on a motion proposed by Cllr F Maroudas and seconded by Cllr C Penrose
3. Council resolved to approve October Bank reconciliation. (APPENDIX 3) on a motion proposed by Cllr F Maroudas and seconded by Cllr C Penrose.
4. Council resolved to Budget vs Actual YTD October 2021 (APPENDIX 4) on a motion proposed by Cllr F Maroudas and seconded by Cllr C Penrose.
5. Council resolved to set a date for working group to determine 2022-23 Budget and Precept
6. Council resolved to make a donation of £675 in addition to the £25 cost of supplying a poppy wreath for the Remembrance Day service for the Royal British legion

14. AONB Cllr D Pheasant to follow up on action to write to Mr J Howell MP ACTION: D Pheasant

15. Footpaths. Plough Lane footpath project update. Clerk has followed up and is holding latest invoice still awaiting update. Cllr D Bartholomew to follow up. ACTION :D Bartholomew

16. Memorial Hall. Cllr A Manning

17. Correspondence 1) Shirley Cook had informed Clerk that Defib battery (Mem Hall) needs replacing (cost of replacement £223.14) Clerk has actioned

18. Items of interest or for future discussion Remembrance Day service road closure order received

19. There being no other items the Chairman closed the meeting at 10.00pm

R V Hudson
Parish Clerk
Shiplake Parish Council

25/11/2021

APPENDIX 1

SHIPLAKE PARISH COUNCIL		STATEMENT OF ACCOUNTS..			1	November	2021	
		Paid Out in	October	2021	Cheque nos.	cash	vin	
R V Hudson – salary September		52.21			BACS	✓	599.87	s 5 1963 Local Government (Financial provisions) Act
R V Hudson – expenses, office allowance. September		53.21			BACS	✓	75.30	s112(2) 1972 Local Government Act
Inland Revenue – clerk's tax September		54.21			BACS	y	149.97	s111 1972 Local Government Act
Zoomm(INV 37481 payment date 011121		55.21			BACS	y	29.00	s111 1972 Local Government Act
Robin Head (Grasscutting)		56.21			BACS	y	52.00	s111 1972 Local Government Act
Henry Matthews (Grasscutting) inv.		57.21			BACS		0.00	s111 1972 Local Government Act
Playsafety (RoSPA report		58.21			BACS	y	164.40	s111 1972 Local Government Act
Came & Company Insurance premium		59.21			BACS	✓	1,732.88	s111 1972 Local Government Act
Bluestone Planning Inv 0409		60.21			BACS	✓	2671.80	s111 1972 Local Government Act
Moore		61.21			BACS	y	240.00	s111 1972 Local Government Act
Chiltern Society(Sub)		44.21			102797	y	30.00	s111 1972 Local Government Act
Henry Matthews (Grasscutting) inv.		50.21			BACS	R	0.00	s111 1972 Local Government Act
TOTAL							5,745.22	
Transfer to Current Account from Deposit account								
Income since last meeting								
untaxed interest Business account							11.68	
untaxed interest N S & I account								
Payment from Henley Town Council	e						544.17	
CIL payment							16834.36	
Precept							0.00	
Total							17,390.21	
Statement Balances at	1st	November	2021					
Co-operative Bank Current account							35,012.07	
Co-operative Bank Deposit account							72,971.46	
National Savings High Interest account							24,516.12	
TOTAL							132,499.65	
Uncleared /Cancelled cheques at	1	November	2021					c
							30.00	
Revised Balance Bank Current Account	1	November	2021				34,982.07	
Payments due to be made in November 2021								
					cheque no	/BACS		approved under section
R V Hudson – salary October		62.21			BACS		599.87	s 5 1963 Local Government (Financial provisions) Act
R V Hudson – expenses, office allowance. October		63.21			BACS		78.45	s112(2) 1972 Local Government Act
Inland Revenue – clerk's tax October		64.21			BACS		149.97	s111 1972 Local Government Act
Zoomm(INV payment date 011221		65.21			BACS		29.00	s111 1972 Local Government Act
Robin Head (Grasscutting) inv 0047767		66.21			BACS		52.00	s111 1972 Local Government Act
Henry Matthews (Grasscutting) inv S1-2		67.21			BACS		173.70	s111 1972 Local Government Act
SODC dog bin servicing		68.21			BACS		107.64	s111 1972 Local Government Act
JBA inv 2021/4441		69.21			BACS		2988.00	s111 1972 Local Government Act
Welmed Battery for defibrillator		70.21			BACS		223.14	s111 1972 Local Government Act
TOTAL							4,401.77	
Anticipated Income								
Payment from Harpsden PC re JBA inv							544.17	
CIL payment								
Total							544.17	
Transfer to Deposit Account from current account							0.00	
Transfer to Current Account from Deposit account							0.00	
Projected Financial Position as at 30th November 2021								
Co-operative Bank Current account							31,124.47	
Co-operative Bank Deposit account							72,971.46	
National Savings account							24,516.12	
TOTAL							128,612.05	
R V Hudson								

The **co-operative bank**

co-operativebank.co.uk/business

phone 03457 213 213

MR R V HUDSON66 Makins Road
Henley-On-Thames
Oxfordshire
RG9 1PR

M5442/J1069001000

29800

Community Directplus Account

Summary	Date	Description	Money out	Money in	Balance
Account title SHIPLAKE PARISH COUNCIL	1 OCT 21	OPENING BALANCE			23,378.76
Sort code 089016	11 OCT 21	102797 0024414627870000	30.00		23,348.76
Account number 61005332 00	13 OCT 21	ROBIN W HEAD inv 0047764	52.00		
Statement date 1 November 2021	13 OCT 21	R HUDSON clerk expenses	75.30		
Statement number 348	13 OCT 21	HMRC CUMBERNAULD clerk tax	149.97		
Page number 1 of 1	13 OCT 21	PLAYSAFETY inv 58600	164.40		
Statement opening balance 23,378.76	13 OCT 21	Moore invoice 307833	240.00		
Money out 5,745.22	13 OCT 21	R HUDSON clerk salary	599.87		
Money in 17,378.53	13 OCT 21	BLUESTONE PLANNING inv 0409	2,671.80		
Statement closing balance 35,012.07	13 OCT 21	Came & Co Arthur 2157708	1,732.88		17,662.54
International Bank Account Number GB99 CPBK 0890 1661 0053 32	27 OCT 21	SODC ACCOUNTS PAYA NA		16,834.36	34,496.90
Bank Identification Code CPBK GB22	29 OCT 21	DD ZZOOMPLC V6S3287	29.00		
	29 OCT 21	HENLEY-ON-THAMES T HENLEY TOWN COUNCI		544.17	35,012.07
		Statement closing balance			35,012.07

Abbreviations: **S** Sub Total (Intermediate Balance) **OD** Overdrawn Balance **OD/S** Overdrawn Intermediate Balance **NSTF** Non Sterling Transaction
Fee. Details of overdraft interest rates are shown overleaf. Details of calculations of interest charged are available on request.

Deposits* into this account are eligible for the Financial Services Compensation Scheme (FSCS). More information can be found overleaf.

*For more information on eligible deposits please refer to www.FSCS.org.uk

Shopping with your card online? We need the cardholders correct UK mobile number. They may be asked for both their full Verified by Visa password and a one-time passcode sent by text to help protect from fraud. Find out more at <https://www.co-operativebank.co.uk/business/security/two-factor-authentication>

APPENDIX 3

2 November 2021 (2021-2022)

SHIPLAKE PARISH COUNCIL

Prepared by: _____ Date: _____
Name and Role (Clerk/RFO etc)

Approved by: _____ Date: _____
Name and Role (RFO/Chair of Finance etc)

A	Bank Reconciliation at 02/11/2021		
	Cash in Hand 01/04/2021		104,829.05
	ADD Receipts 01/04/2021 - 02/11/2021		60,905.61
			165,734.66
	SUBTRACT Payments 01/04/2021 - 02/11/2021		33,235.01
	Cash in Hand 02/11/2021 (per Cash Book)		132,499.65
B	Cash in hand per Bank Statements		
	Cash 02/11/2021	0.00	
	Cooperative Bank Current Account 02/11/2021	35,012.07	
	Cooperative Bank Business Select 02/11/2021	72,971.46	
	National Savings and Investments 02/11/2021	24,516.12	
			132,499.65
	Less unrepresented payments		
			132,499.65
	Plus unrepresented receipts		
	Adjusted Bank Balance		132,499.65
	A = B Checks out OK		

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APPENDIX 4

4 November 2021 (2021-2022)

SHIPLAKE PARISH COUNCIL Summary of Receipts and Payments Summary - Cost Centres Only

Cost Centre	Receipts			Payments			Net Position	
	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/-	Under/over spend
ADMINISTRATION				9,610.00	7,442.18	2,167.82	2,167.82	
COMMUNITY				39,700.00	11,306.71	28,393.29	28,393.29	
DISCRETIONARY EXPENDITURE				6,958.00		6,958.00	6,958.00	
PUBLIC/OPEN SPACES				5,815.00	3,209.50	2,605.50	2,605.50	
RECEIPTS	68,420.00	59,188.44	-9,231.56					-9,231.56
STAFF COSTS				8,551.00	7,698.27	852.73	852.73	
SUBSCRIPTIONS				685.00	119.00	566.00	566.00	
NET TOTAL	68,420.00	59,188.44	-9,231.56	71,319.00	29,775.66	41,543.34	32,311.78	
Total for ALL Cost Centres		59,188.44			29,775.66			
V.A.T.		1,717.17			3,459.35			
GROSS TOTAL		60,905.61			33,235.01			