

SHIPLAKE PARISH COUNCIL

Minutes of the Parish Council Meeting of Shiplake Parish Council

which took place on Monday March 9th, 2026

at **Shiplake Memorial Hall** at 7.00 p.m.

- 1 **PRESENT**: Cllr C Penrose (Chair), Cllr D Pheasant (Deputy Chair), Cllr R Head, Cllr R Curtis, Cllr J Stone, Cllr D Miller, and Cllr A Manning. Apologies were received from Cllr M Giles (DC). IN ATTENDANCE: Cllr L Rawlins (OCC/DC) and briefly two members of the public who left at the start of the meeting.
- 2 **DECLARATIONS OF INTEREST** None declared.
- 3 **O.C.C.** Cllr Rawlins gave his report. Full report can be viewed on website or [HERE](#)
- 4 **S.O.D.C.** Cllr Rawlins gave his report. Full report can be viewed on website or [HERE](#).
- 5 **MINUTES** Council resolved to approve the minutes of the Parish Council meeting held on February 9th 2026, on a motion proposed by Cllr R Curtis and seconded by Cllr R Head.
- 6 **OPEN FORUM**: The Chair opened and closed the meeting at 7.28 pm as there were no members of the public present.
- 7 **PLAYGROUNDS** Cllr R Curtis reported all playgrounds satisfactory, noted that gate in Memorial Hall was not closing properly Clerk requested again to circulate three graphics to Councillors before placing on the website for comment from the residents. ACTION: Clerk
- 8 **POLICE MATTERS** Cllr R Curtis reported 2 incidents in the villages. Full report can be viewed on [Crime Map](#)
- 9 **HIGHWAY MATTERS** 1) Council discussed the proposed Mill Lane Road improvement proposal put forward by a resident and will add to the list of potential future CIL-funded efforts to consider. Concerns were raised over the potential use of PC funds for this and urbanising impact. ACTION: Cllr Penrose to contact resident. 2) Update on bus stops from Highways engagement. There is still some confusion with response from highways engagement. Clerk requested to try and get clarification. Clerk to access Cllr Head original email to forward to Highways engagement. ACTION: Clerk. 3) Clerk requested to obtain quotes for clearing overgrown hedging in Plough Lane , causing road safety issues .4) Clerk requested to contact OCC highways to obtain guidance on repairing damage to new footpath alongside A4155 caused by Thames Water vehicles .5) Clerk requested to obtain quotes from Prickett's to plant additional daffodil bulbs alongside A4155 opposite college .6) Clerk requested to get quote to repaint speed restriction gates.
- 10 **COMMUNICATIONS PLAN** Cllr Penrose updated Council on progress. Group are at position of shortly being able to brief 3 potential providers.
- 11 **EMERGENCY PLAN** nothing further to report.
- 12 **PLANNING**: a) To review applications received since Parish Council planning meeting February 23rd, 2026. [P26/S0300/S73](#) The Cottage Submitted Ref 292305
1) New Road appeal hearing 11th March Cllr C penrose to present Council case
2) Thames Farm appeal hearing 24th March
3) [P26/S0352/S73](#) 33 Plowden Way Shiplake Cross RG9 4DG Loades RB 13th March NO MATERIAL OBJECTIONS Ref:292918
4) [P26/S0051/HH](#) Willows Reach Amendment Glasspole RB 19th March NO MATERIAL OBJECTIONS to amendments but original comments still apply Ref:292919
5) [P26/S0600/HH](#) Eyot Wood Bolney Road Crystal ,RB 27th March NO MATERIAL OBJECTIONS Ref:292921
6) [P26/S0580/S73](#) Redlac House Bolney Road Pitman RB 26th March NO MATERIAL OBJECTIONS Ref:292922

DECISIONS

- 1) [P26/S0182/HH](#). The Moorings Schoolfields PERMISSION GRANTED with 3 conditions
- 2) [P25/S4058/HH](#). Chesworth Manor Wood Gate PERMISSION GRANTED with 3 conditions
- 3) [P26/S0151/HH](#) White Gates Station Road PERMISSION GRANTED with 3 conditions Council resolved to approve recommendations on a motion proposed by Cllr D Pheasant and seconded by Cllr D Miller.

13 **FINANCIAL MATTERS.**

1. Council resolved to approve payments for March (APPENDIX 1) on a motion proposed by Cllr R Curtis and seconded by Cllr D Miller
 2. Council resolved to approve February Bank Statement on a motion proposed by Cllr R Curtis and seconded by Cllr D Miller.
 3. Council resolved to approve February Bank reconciliation (APPENDIX 2)) on a motion proposed by Cllr R Curtis and seconded by Cllr D Miller.
 4. Council resolved to approve Year end statement (Circulated) on a motion proposed by Cllr R Curtis and seconded by Cllr D Miller.
 5. Council resolved to approve grant request of £2250 by Shiplake Memorial Hall for repairs to stage front (circulated)) on a motion proposed by Cllr R Curtis and seconded by Cllr D Miller.
 6. Council reviewed quote to cut hedge in BW playground £440 +VAT from Tactical Group. Clerk requested to get comparison quote and if similar to proceed.
 7. Councillor Community Grant Scheme 2025/26 - CGS25-26/1158 – Clerk advised Council of successful outcome of £3200.
- 14 **FOOTPATHS.** Shiplake – Pony Field footpath installation of dog bins requested by resident. Council rejected the request suggesting dog owners should clear up their own mess. Council agreed to purchase two signs should the resident wish to erect them.
- 15 **AONB** Nothing further to report
- 16 **MEMORIAL HALL.** Nothing further to report.
- 17 **CORRESPONDENCE.** 1)Email request for dog bins see item 14 2) email from Mr Jaafri enquiring about Nursery provision in Shiplake. Council to respond with information about the nursery “Little Squirrels” at Shiplake Primary School. ACTION: Clerk. 3) Email from resident (SW) reference faded double yellow lines in Station Road creating a parking hazard. Clerk to report on FMS. Ref ; FMS 9088483. 4) Cllr Stone asked if Council could display a QR code on PC noticeboard. The Clerk declined the request as this is for PC items only.
- 18 **ITEMS OF INTEREST** or for future discussion. APM meeting date and format. Council agreed to hold APM w/c 18th May Clerk to organise meeting room.. Possible subjects 1) Appeals outcome,2) Website,3) climate change, 4)River quality, 5) Footbridge Shiplake to Wargrave over river .
- Clerk requested to write to new Vicar of Shiplake Rev Jane Wright and welcome her to the Parish.

There being no other items of business the Chair closed the meeting at 9.20pm

R.V. Hudson.
Clerk to the Council.
11th March 2026

APPENDIX 1

SHIPLAKE PARISH COUNCIL			STATEMENT OF ACCOUNTS				1	March	2026
	Scribe Code	Scribe Cost Centre	Paid Out in	February	2025	Payment	paid		
R V Hudson – salary January	7	Clerk Net Salary	105.25	09-Feb	13.1	BACS	£	742.56	s 5 1963 Local Government (Financial provisions) Act
R V Hudson – expenses, office allowance January	9	Clerk Expenses	106.25	09-Feb	13.1	BACS	£	161.19	s112(2) 1972 Local Government Act
Inland Revenue – clerk's tax /NIC January	8	Clerk Tax/Ni	107.25	09-Feb	13.1	BACS	£	262.32	s111 1972 Local Government Act
Zoomm (INV866310) date 260126	12	Telephone/Broadband	108.25	09-Feb	13.1	BACS	£	28.16	s111 1972 Local Government Act
Tactical Facilities (INV SI -5077)	22	Dog Bin Servicing	109.25	09-Feb	13.1	BACS	£	5.70	s111 1972 Local Government Act
Tactical Facilities (INV SI -5125)	23	Grasscutting	110.25	09-Feb	13.1	BACS	£	72.34	s111 1972 Local Government Act
Grant CAB	43	CAB	111.25	09-Feb	13.1	BACS	£	250.00	s137 1972 Local Government Act
Starboard Systems Subscription(inv 15050)	14	Accountancy	112.25	09-Feb	13.1	BACS	£	532.80	s111 1972 Local Government Act
Memorial Hall (inv 2026-015)	19	Meetings	113.25	09-Feb	13.1	BACS	£	76.99	s111 1972 Local Government Act
The Sign Shed(inv GM 10975)	26	Playground Memorial Hal	114.25	09-Feb	13.1	BACS	£	17.45	s111 1972 Local Government Act
SODC CGS23-24/304 refund grant	64	Non Specific Expenditure	115.25	09-Feb	13.1	BACS	£	2400.00	s111 1972 Local Government Act
								4,549.51	
TOTAL									
Transfer to Current Account from Deposits account									
								312.72	
Income since last meeting									
								0.00	
Total									
Statement Balances at 1st March 2026									
								22,973.55	
								50,658.31	
								0.00	
								0.00	
								96,924.00	
								170,555.86	
TOTAL									
								0.00	
								0.00	
Uncleared /Cancelled cheques at 1 March 2026									
								0.00	
								0.00	
Total									
Revised Balance Bank Current Account 1 March 2026 22,973.55									
Payments due to be made in March 2026									
									approved under section
R V Hudson – salary February	7	Clerk Net Salary	116.25	09-Mar	13.1	BACS	£	742.56	s 5 1963 Local Government (Financial provisions) Act
R V Hudson – expenses, office allowance February	9	Clerk Expenses	117.25	09-Mar	13.1	BACS	£	162.09	s112(2) 1972 Local Government Act
Inland Revenue – clerk's tax /NIC February	8	Clerk Tax/Ni	118.25	09-Mar	13.1	BACS	£	262.32	s111 1972 Local Government Act
Zoomm (INV908239) date 260226	12	Telephone/Broadband	119.25	09-Mar	13.1	BACS	£	30.00	s111 1972 Local Government Act
Tactical Facilities (INV SI -5213)	22	Dog Bin Servicing	120.25	09-Mar	13.1	BACS	£	5.70	s111 1972 Local Government Act
Tactical Facilities (INV SI -5230)	23	Grasscutting	121.25	09-Mar	13.1	BACS	£	72.34	s111 1972 Local Government Act
Oxford It solutions (inv32542)	32	Web-Site/Social Media	122.25	09-Mar	13.1	BACS	£	28.80	s111 1972 Local Government Act
Memorial Hall (inv 2026-034)	19	Meetings	123.25	09-Mar	13.1	BACS	£	77.50	s111 1972 Local Government Act
OALC subscription (inv 6241)	46	OALC	124.25	09-Mar	13.1	BACS	£	452.88	s111 1972 Local Government Act
Grant SMH	35	Shiplake Memorial Hall	125.25	20-Mar	13.1	BACS	£	2250.00	s133 1972 Local Government Act
SODC dog bin service (inv 10393219)	22	Dog Bin servicing	126.25	20-Mar	13.1	BACS	£	280.94	s111 1972 Local Government Act
								4,365.13	
TOTAL									
Anticipated Income									
								279.85	
								3200.00	
								279.85	
Total									
Transfer to Deposit Account from current account 0.00									
Transfer to CCLA (PSDF) from Current Account (CO-OP) 0.00									
Transfer to Current Account from Deposit account 0.00									
Projected Financial Position as at 31st March 2026									
								18,888.27	

APPENDIX 2

The co-operative bank

701-0890166100533200-280226-011841.11448.txt

BRANCH : READING 0890166100533200 PAGE 400
BIC : CPBKGB22 IBAN : GB89CPBK08901661005332
TYPE : CHARITY COMM SHIPLAKE PARISH COUNCIL 27 FEB 26

Date	Description	Withdrawals	Deposits	Balance
30 JAN 26	BROUGHT FORWARD			21,455.23
03 FEB 26	CCLA Investment Ma PS1006770-Shiplake		312.72	21,767.95
11 FEB 26	The Sign Shed Limi inv 10975	17.45		
11 FEB 26	SHIPLAKE MEMORIAL inv 2025-015	76.99		
11 FEB 26	BIBBY COMMERCIAL F inv 5077 5125	78.04		
11 FEB 26	ROGER HUDSON clerk expenses	161.19		
11 FEB 26	citizens advice we shiplake PC grant	250.00		
11 FEB 26	HMRC CUMBERNAULD clerk Tax & NIC	262.32		
11 FEB 26	STARBOARD SYSTEMS inv 15050	532.80		
11 FEB 26	ROGER HUDSON clerk salary	742.56		19,646.60
13 FEB 26	south Oxfordshire CGS23-24/304 refun	2,400.00		17,246.60

APPENDIX 3

25 February 2026 (2025-2026)

SHIPLAKE PARISH COUNCIL

Prepared by: _____

Date: _____

Name and Role (Clerk/RFO etc)

Approved by: _____

Date: _____

Name and Role (RFO/Chair of Finance etc)

A	Bank Reconciliation at 25/02/2026		
	Cash in Hand 01/04/2025		166,368.32
	ADD		
	Receipts 01/04/2025 - 25/02/2026		81,852.80
			248,221.12
	SUBTRACT		
	Payments 01/04/2025 - 25/02/2026		83,392.21
	Cash in Hand 25/02/2026 (per Cash Book)		164,828.91
B	Cash in hand per Bank Statements		
	Petty Cash 16/02/2026	0.00	
	Cooperative Bank Current Account 16/02/2026	17,246.60	
	CCLA (PSDF) 16/02/2026	96,924.00	
	Cooperative Bank Deposit "B" 16/02/2026	0.00	
	National Savings and Investments 16/02/2026	0.00	
	Cooperative Bank Business Select 16/02/2026	50,658.31	
			164,828.91
	Less unrepresented payments		
			164,828.91
	Plus unrepresented receipts		
	Adjusted Bank Balance		164,828.91
	A = B Checks out OK		